|  |
| --- |
| To ITMO University’s  First Vice Rector  Daria K. Kozlova |

APPLICATION

Kindly consider my application for partial reimbursement of the registration fee for my participation in the following online conference.

|  |  |
| --- | --- |
| PhD: |  |
| name, surname |  |
| phone, email |  |
| PhD group number |  |
| specialization |  |
| faculty |  |
| thesis topic |  |
| Name, surname of scientific advisor |  |
| Name of the online conference with a direct link to its website |  |
| Purpose of participating (report topic) |  |
| Event’s location: |  |
| country, city |  |
| organization |  |
| Event’s dates: |  |
| starting on |  |
| ending on |  |
| Grounds for participating\* | invitation from the conference organizing committee |
| Costs estimate *(in the currency of payment)*: |  |
| registration fee\*\* |  |
| Source(s) and amount of co-funding  *(the amount of co-funding should constitute no less than*  *30% of the costs estimate)*: |  |
| Contact person (if differs from the applicant): |  |
| Name, surname |  |
| Place of work, position |  |
| Phone, email |  |

*\* The invitation from the conference organizing committee and the program of the event should be enclosed to the application.*

*\*\* Please provide an active, direct link to the registration fee on the event’s website.*

I commit to sending the documents for partial reimbursement of expenses to [short-term@itmo.ru](mailto:short-term@itmo.ru) within three working days after the end of the online conference.

|  |  |  |  |
| --- | --- | --- | --- |
| PhD | |  |  |
|  | | *(signature)* | *(name, surname)* |
|  | |  |  |
|  | |  |  |
|  | |  |  |
|  |  |  |  |
|  | |  |  |
|  |  |  |  |
|  | |  |  |
|  |  |  |  |