|  |
| --- |
| To ITMO University’sFirst Vice RectorDaria K. Kozlova |

APPLICATION

Kindly consider my application for partial reimbursement of the registration fee for my participation in the following international (held outside of Russia) online conference.

|  |  |
| --- | --- |
| PhD student: |  |
| name, surname |  |
| phone, e-mail |  |
| student group number |  |
| specialization |  |
| faculty |  |
| research thesis topic |  |
| Name, surname of scientific advisor |  |
| Name of the international online conference with a direct link to its website |  |
| Purpose of participating (topic of the report) |  |
| Conference location: |  |
| country, city |  |
| organization |  |
| Conference dates: |  |
| starting on |  |
| ending on |  |
| Grounds for participating\* | invitation from the conference’s organization committee |
| Costs estimate *(in the currency of payment)*: |  |
| registration fee\*\* |  |
| Source(s) and amount of co-funding(*the amount of co-funding should constitute no less than**30% of the costs estimate*):  |  |
| Contact person (if differs from the applicant): |  |
| name, surname |  |
| unit, position |  |
| phone, e-mail |  |

\* *The invitation from the hosting party (the confirmation of approval for presenting your report at the online conference) and the program of the online conference should be enclosed to the application.*

*\*\* Indicate a direct active link to the registration fee on the conference’s website.*

I commit to sending the documents for partial reimbursement of expenses to short-term@itmo.ru within ten working days after the end of the international online conference.

|  |  |  |
| --- | --- | --- |
| PhD student |  |  |
|  | *(signature)* | *(name, surname)* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |  |
|  |  |  |
|  |  |  |  |
|  |  |  |
|  |  |  |  |